

Dear Parents/Carers,

Albanvale Primary School is looking forward to another great year of teaching and learning and would like to advise you of Albanvale's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for each student.

Within our school parent contributions has allowed us to provide *special curriculum experiences; enhance digital learning opportunities as well provide students with access to digital devices at school and home.*

Based on the feedback collected this year, for 2023, we have simplified our process by including book packs as part of the financial contributions, avoiding the need for families to order materials separately. Your contribution ensures every student is ready for learning at school.

For further information on the Department's Parent Payments Policy please see a one-page overview attached. We want to thank you for all you support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

### **Financial Support for Families**

Albanvale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (See the front office to collect a CSEF form)
- term payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Anita Kozak  
Business Manager

Ph: 03 9367-2197 | Email: [Albanvale.ps@education.vic.gov.au](mailto:Albanvale.ps@education.vic.gov.au)

**Payment or arrangement of payment plans would be appreciated by the 1<sup>st</sup> of December 2022.**

### **Payment Methods**

- Compass Pay (Course Confirmation)
- Internet/phone banking using Bpay
- Direct Debit
- EFTPOS

Yours sincerely,

Michael Uzunovski  
**Principal**

Jason Burke  
**School Council President**

Parent Payment Charges Summary for 2023	Amount
Curriculum Contributions <u>including</u> a student Book Pack	\$120
Other Contributions	TBA
Extra-Curricular Items and Activities	F-2 = \$40
	3-6 = \$90
<b>Please pay amount by 16 December 2022</b>	
For students enrolled in <u>Prep or Grade 1/2</u> <b>TOTAL</b>	<b>\$160</b>
For students enrolled in <u>Grade 3/4 or Grade 5/6</u> (Student takes a school laptop home for evenings, weekends and term breaks) <b>TOTAL</b>	<b>\$210</b>

**Payment Options:**

**Compass Pay** – available on the Compass App or Website listed as course confirmation

**BPay** – Please contact the Office for your family BPay number

**EFTPOS or Cash** – At the Front Office

**Direct Debit/Bank Transfer:**

**Direct Debit Details:**

Account Name: **Albanvale Primary School**

Account Number: **10052127**

BSB: **063253**

Reference: **CHILDS FIRST AND LAST NAME**

# Curriculum Contributions for 2023

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Curriculum Contributions	Amount
<b>1. General Classroom Materials and equipment</b> (Eg. Shared classroom stationary, paper, posters/charts, craft items, classroom libraries, take home reading books, printed learning resources, photocopying)	\$10
<b>2. Subject Specific Materials and Equipment</b> (Eg. Materials for English Mathematics, Art, LOTE, STEM, Physical Education)	\$10
<b>3. Digital and Online Subscriptions for Learning</b> (Eg. Mathletics, Reading Eggs and Spellodrome)	\$40
<b>4. Provision and Upkeep of school devices, peripherals, and ICT</b> (Eg. Devices owned by the school, class sets, device configuration, maintenance, server/system costs)	\$10
<b>5. Book Packs</b> Stationary and materials itemised and delivered directly to the school for your child to access in 2023	\$50
<b>TOTAL</b>	<b>\$120</b>

## Extras-Curricular Items and Activities for 2023


Albanvale Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Extra-Curricular Items and Activities	Amount
Guest speakers, school photos, excursions, Sports-Awareness, Camps, whole-school carnivals inclusive of transport and entry	TBA
Year 5/6 Interschool Sport inclusive of transport Year 6 Windcheater ( <i>GRADE 6 ONLY</i> ) Year 6 Yearbook ( <i>GRADE 6 ONLY</i> ) Year 6 Graduation Day ( <i>GRADE 6 ONLY</i> )	TBA
<b>TOTAL</b>	<b>TBA</b>

Other Contributions	Amount
<b>Enhanced Wellbeing support</b> (Eg. Wellbeing programs, school counsellors, mental health practitioners, additional wellbeing and learning support staff)	\$20
<b>Student and parent communication tools</b> Including Compass Portal and Seesaw	\$20
<b>Student Digital Device at Home Program</b> <u>Only available to students in grades 3-6.</u> Inclusive of a digital device and safe carry case for students to access at home when not at school, maintenance of general wear and tear. (- Internet Connection from home not included) (- Families are responsible for repairs or replacement for negligible use)	\$50
<b>Total F-2</b>	\$40
<b>Total 3-6</b>	\$90


# Parent PAYMENTS policy

## One Page Overview



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.




### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

<p><b>Curriculum Contributions</b></p> <p>Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.</p>	<p><b>Other Contributions</b></p> <p>Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.</p>	<p><b>Extra-Curricular Items and Activities</b></p> <p>Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.</p>
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- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.