

Home Learning Device Agreement

To best support our students with remote digital learning, Albanvale Primary School is offering support to families to loan digital learning devices designed to provide full access to teaching and learning programs being offered. Our school's digital technologies curriculum has focused on developing students' skills and knowledge necessary to be ethically responsible digital citizens using devices and in online collaborative learning spaces.

The purpose of this agreement is to ensure all members of our learning community have a clear understanding of the purpose and expectations to ensure safe and responsible use of loaned devices beyond the school environment. It is important that students, families and teachers work together to ensure the safe and responsible use of digital technologies at all times.

It is important for parents and students to understand that in the Home Zone, parents / guardians are responsible for the care, use and access to digital technologies and online experiences.

In the Home Zone parents and children are responsible for:

- Ensuring digital devices are stored securely when not being used
- Protecting digital devices from potential damage. For example, not placing a water bottle next to the computer
- Ensuring students only use devices as a Learning Tool to support the school provided learning program
- Limiting student screen time to the necessary amount to complete learning tasks each day
- Preventing students from downloading from non-school approved websites
- Setting clear expectations for use and access to digital technologies and online experiences in their home
- Ongoing conversations about being cyber safe and only accessing appropriate educational materials
- Taking necessary precautions to reduce the risk of misuse of devices and the internet

It is recommended that students access devices and the internet only when an adult is present and sitting in the same room as the child to prevent misuse.

Loaning a school device and appropriate charging accessories to support with the schools designated learning program is free of charge to families for the duration of the remote flexible learning period. Families are liable to the loss, damage or theft of devices that extend beyond the standard manufacturer's warranty. In the case of an incident, the school does not authorise families to arrange or pay for repairs. If an item is damaged or for technical support please contact the school directly at: Albanvale.ps@education.vic.gov.au

This document coincides with the Albanvale Primary School Digital Technologies Responsible Use Agreement signed by students and their families at the beginning of the school year. The Responsible Use Agreement details the values, behaviours and expectations of students when using digital technologies at all times, in addition to the agreed consequences aligned with our school's Student Wellbeing and Engagement Policy. These documents can be accessed on the school's website at: <http://albanvaleps.vic.edu.au>

Acknowledgement

This form must be signed and returned to the administrator at time of pick up

I have read the information about the home learning device loan agreement and hereby consent for my child to access said device for the duration of the remote flexible learning period. This Agreement applies to all school loaned digital devices and associated accessories. I understand that the care, safe use and student access to the loaned devices beyond the school zone are my responsibility and will take all reasonable actions to prevent damage or misuse.

Signature

I understand and agree to comply with the terms of acceptable use and expected standards set out within this agreement. I understand that I am liable for the school owned learning device and its accessories for the duration of the loan period from its time of collection to its safe return to school. I acknowledge that I am responsible for the care, use and access to devices and liable for any loss, damage or theft of the device that is beyond the manufacturer's warranty.

Date: _____

Student/s accessing device:

Parent/Guardian Name:

Parent/Guardian Signature:

Office use only:

	Serial Number	Asset Number
Lenovo Netbook		
Lenovo Charger		
Apple iPad		
Apple Charger		